

# Meeting Summary

**To:** All Attendees  
Paul Markgraf, City Council  
Diana Davis, City Clerk

**From:** Marty Hellmann

**Subject:** *Public Works Meeting Minutes*

**Date:** February 27, 2016 @ 4:45 PM

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In attendance: David Jansing, Mayor  
Dave Schrand, Public Works  
Andy Disken, City Council  
Rebecca Stewart, City Council

Location: Lakeside Park City Building

1. Turkeyfoot Road Sidewalk:

- The Kentucky Transportation Cabinet forward over some paperwork to the City that must be signed prior to them authorizing the funding for the sidewalk:
- The Match Intent Form, Project Contacts Form, and Engineering/Design Services Options forms have been completed and signed by Mayor Jansing. CT will submit these forms on February 25.
- The Agreement has been sent to City Attorney Greg Voss for review.
- This agreement only covers the engineering design portion of the project. Additional agreements must be executed for future phases of the project (right-of-way acquisition, construction etc.) as those phases approach.
- The agreement requires a Maintenance Plan, which states how the sidewalk will be maintained for public use in the future. CT will prepare this Maintenance Plan and reference the City's ordinance regarding sidewalks.
- The City must pass a resolution authorizing the Mayor to sign the agreement. A sample of the resolution language is included in the agreement.

2. 2015 Street Program:

- The City is holding retainage in the amount of \$11,724.15 on this project until such time as the final punchlist is complete. This is anticipated to happen in the spring.

3. Hudson Avenue Sanitary Sewer:

- There is no update from SD1 on the schedule at this time.
- The City has requested that SD1 schedule a public meeting prior to construction.
- CT will contact SD1 to get an update on the schedule.

4. North Ashbrook Repairs:

- All punchlist items have been completed. CT has requested that the contractor submit a request for release of final retainage being held on the project.

5. 2016 Street Program:

- The roadway replacement portion of the project (East Lakeside and West Lakeside from 106 to 122) will advertise for public bid on March 17.
- Replacement of the water main will precede the roadway replacement. Approximate schedule for water main construction is April 1 through June 30, 2016.
- Approximate schedule for roadway construction is July 1 through November 15, 2016.
- Length of street replacement on East Lakeside will be limited to about 350' at a time, half the width of the road, to help minimize traffic issues. Portable traffic signals will be used throughout the project.
- Construction at the intersection of East Lakeside and Dixie will be phased such that there are always two lanes of traffic open.
- A public meeting will be scheduled towards the end of March to inform the residents along East Lakeside of the project and what to expect.